

RAGSDALE HIGH SCHOOL PTSA BOARD MEETING
TUESDAY, SEPTEMBER 6, 2011

I. The September 2011 meeting of the Ragsdale PTSA Board was called to order on Tuesday, September 6th at 6:30 PM by President Rebecca Scheffer.

In Attendance: Ana Atwater, Donna Blizard, Annette Bryant, Lisa Cook, Tia Crouch, David Drewry, Vickie Ebright, Cindy Ellis, Mike Ellis, Susan Fischer, Joelle Fucini, Virginia Kanakanui, Sara Lempp, Kelly Redfern, Kelley Schaefer, Rebecca Scheffer,

II. Old Business: Mike Ellis distributed the minutes from the August 1, 2011 meeting for review. There were no additions or corrections. A motion was made by Joelle Fucini and seconded by Vickie Ebright to approve the minutes as submitted. The motion was seconded and approved unanimously.

III. Treasurer's Report: Sara Lempp reviewed the Tentative 2011 – 2012 Budget that was approved for submission to the members. She proposed some changes to that Tentative Budget based on information not previously available.

A. Increase Total Income by \$1,000 to \$10,002. The PTSA will sell tickets at the football games this year and will receive \$1,000 in income for that service. Added a "Football Ticket Gate" category.

B. Decrease Total Expenses by \$148 to \$10,599. Beautification was increased from \$200 to \$400, Discretionary Funds from \$100 to \$500, Teacher Appreciation from \$500 to \$600 and Extravaganza increased from \$400 to \$800. Also added a Bulletin Boards expense category for \$150. Reductions in budgeted amounts were proposed in Family Education from \$1,000 to \$400. The category for Earl Brooks Athlete Fund for \$798 was eliminated.

C. Motion made and passed. A motion was made by Kelly Redfern for the PTSA Board to approve the Budget as submitted and present it to the Full PTSA membership at the first meeting scheduled for September 19th. The motion was seconded by Kelley Schaefer and passed unanimously. (a copy of approved "tentative" budget attached)

IV. Reports of Officers:

A. President Rebecca Scheffer: Will give information later in the meeting

B. Vice President Ana Atwater: See below for reports from Ana.

C. Principal Dr. Kathy Rogers: Dr. Rogers was unable to attend the meeting.

V. Reports of Committee Chairs

A. Membership – Kelley Schaefer /Tia Crouch: Current membership is 268. There are currently 80 Faculty/staff who have become members. 126 memberships were purchased at the Open House. Discussed plans for recruiting members at "Walk the Schedule".

B. Beautification – Donna Blizard: Discussed the new plants in front of the entrance to the Center. Have been watering them daily, but a couple of bushes will need to be replaced. Have other plants that will be planted when weather moderates.

C. Volunteer Coordinator – Kelly Redfern: For the August report, Kelly reported 120 volunteers with 685 hours.

D. Publicity – Ana Atwater for Donna McLamb & Carole Kennedy:

- 1. Newsletter** – working with David Drewery on the first Newsletter to be out in October. Deadline to submit articles to David for first Newsletter is **September 25th**. Articles can be e-mailed to David at ddrewry@weavercooke.com. All Committee's please send any relevant information to David for the Newsletter. The Newsletter will be linked to the PTSA web site.

RAGSDALE HIGH SCHOOL PTSA BOARD MEETING
TUESDAY, SEPTEMBER 6, 2011

2. **Other Publicity - Articles** and pictures about the Teacher Luncheon and the Beautification work day were submitted to the *Jamestown News*. Those articles were laminated and given to the Bulletin Board Committee. Working on a Facebook page or a Flickr account to post PTSA pictures. Once the new Web Site is up and running, pictures will be posted there.
- E. Bulletin Board – Rebecca Scheffer for Amy Petitfils:** Currently have updated two Bulletin Boards. One is in the Center and the other is outside of the Main office. If anyone has anything to go on the Bulletin Boards (pictures, etc), put them in Amy’s folder in PTSA Box and send her an e-mail to let her know they are there.
- F. Web Page – Rebecca Scheffer for Sam Kakanui:** Passed out a print out of the proposed web page for review. Sam has been working on the site and hopes to have it up and running by September 19th.
- G. Enrichment Grants – Joelle Fucini:** Joelle plans on attending the Faculty Meeting on September 12th to review Enrichment Grant program. She already has received 5 written requests for Enrichment Grants. Deadline for submission is October 7th. Following deadline, requests will be reviewed for possible funding.
- H. Reflections – Rebecca Scheffer for Mary Platek:** Mary will place all information about this year’s Reflections program in Teachers’ mailboxes by Friday, September 16th. Copies of the rules and entry forms will be at the front desk, but the majority of the students will be able to access the info online. Entries will have to be turned in at school by Friday, November 18th so they can be judged. The entries to be forwarded on to Guilford County have to be there by Thursday, December 1st. As a reminder, this year’s theme is “Diversity means...”.
- I. Furniture Market –** No report.
- J. Awards – Lisa Cook:** Reminded everyone to review the e-mail from Ana dated September 1st that was forwarded from Rebecca with the Subject: NC PTA Awards Guide. The attachment to that e-mail contains the Guide to all the awards available. Everyone should review and pick one of the awards they would like to work on. We need to make a concerted effort to do the work necessary to be considered for these awards.
- K. Programs –** No report at this time.
- L. Academic Incentives – Vicki Ebright:** No report at this time. Waiting for first report cards.
- M. Teacher Appreciation:** No report.
- N. Business Partners – Annette Bryant:** Linking members to Harris Teeter was the main emphasis on Open House night. Got 78 people to “sign up” that night. 66 people were already linked. Will concentrate on Food Lion at Walk the Schedule as well as Harris Teeter. Talked about having sheets in each of the Teachers’ rooms that night where parents can sign up to link their Harris Teeter cards and awarding a \$25 gift card to the teacher with the most parents signed up. Annette will present info to teachers at Faculty Meeting.
Annette is also pursuing having “Family Nights at area restaurants as a fund raiser.
- O. Hospitality – Ana Atwater/Annette Bryant:** Will be providing snacks for faculty and staff on early release day, Wednesday, September 14th. Also planning a luncheon for Custodians, date not set but possibly week of September 19th. There are 7 Custodians and they have been very helpful to the PTSA and would like to do the luncheon to show our appreciation.

VI. Unfinished Business – None

RAGSDALE HIGH SCHOOL PTSA BOARD MEETING
TUESDAY, SEPTEMBER 6, 2011

VII. New Business

- A. Procedures Book** – Rebecca asked each Board Member to keep a Procedures Book with information about their area. It should include notes, contacts, programs, procedures. The Procedure Book can then be passed on from year to year.
- B. JustBetweenFriends.com** – Rebecca discussed this website that has been endorsed by National PTA. Ragsdale School PTSA is excited to provide you with a new valuable web-based suite of tools that you can use to keep in better touch with events, activities and timely announcements related to your child’s school experience and to help you thrive in our hectic school and surrounding community. These tools also make it easier and less time-consuming for us to operate and fund our PTA and allow you to opt-in and out of valuable PTA information (e-newsletters and exclusive member benefits). Review Rebecca’s September 5th e-mail with more information on exploring this tool. We would like to begin to use it later this year.
- C. Extravaganza** – Still looking for someone to “head up” Extravaganza for this year’s Senior Class. Lisa Cook has indicated she is willing to Co-chair but doesn’t want to do it alone.
- D. Coffee with Dr. Rogers** – Rebecca is working to set up an event at Perky’s in Jamestown that would give parents an opportunity to meet in a social setting with Ragsdale’s principal, Dr. Rogers. Would like to do the first one in September but haven’t finalized the date yet.
- E. Volunteers Working in Office** – A reminder that anyone volunteering to work in the office at Ragsdale would need to adhere to the same dress code as any faculty member.
- F. Drawing for Gift Certificate for PTSA Membership** – Gave Kelley Schaefer the okay to obtain two \$25 gift certificates to be used in a PTSA Members drawing. The drawing will include present members as well as those that sign up at “Walk the Schedule”.

VIII. Announcements/Dates –

- * Wednesday, September 14th – Early Release Day
- * Monday, September 19th at 7:00 PM – General PTSA Meeting
- * Monday, September 19th at 7:20 PM – Walk the Schedule
- * Sunday, September 25th - Deadline to submit Newsletter articles to David Drewry
- * Monday, October 3rd at 6:30 PM – Next PTSA Board Meeting

IX. Adjournment: President Rebecca Scheffer adjourned the meeting at 7:40 PM.

Respectfully Submitted By:

Mike Ellis / Cindy Ellis
Secretary